

SPRING 2016 DEADLINES

For M.S. THESIS STUDENTS and Ph.D. STUDENTS in the IUPUI SCHOOL OF SCIENCE

M.S. thesis students and Ph.D. students anticipating a May 2016 graduation need to register for 1 of 3 CAND courses for the Spring 2016 semester. See the attached document, "Grad CAND Course Descriptions" for more information.

All Ph.D. students (except Clinical Psychology Ph.D.) will work directly with the Purdue Graduate Office for the formatting and deposit of their dissertations. Ph.D. dissertations no longer route through the IUPUI Grad Office. The Purdue contact person is: Anne Lacy, Thesis/Dissertation Office, The Purdue Graduate School, (765) 494-3231; alacy@purdue.edu; www.gradschool.purdue.edu. Contact Anne to schedule Long Distance dissertation review appointments and for information on the final deposit of the dissertation.

Clinical Psychology Ph.D. students will follow the same guidelines and deadlines as MS thesis students for processing their documents and submitting their dissertations.

ASAP for students graduating this semester:	<u>MS</u> and <u>Ph.D.</u> students need to complete the online Graduation Application and Survey found at: http://www.science.iupui.edu/academics/preparing-graduation .
<u>Ph.D. students</u> : 4 weeks <i>before</i> defense	Submit Form 8 to PUWL.
<u>MS students and Clin Psych Ph.D. students</u> : 2 weeks <i>before</i> defense	Submit Form 8 to the IUPUI Grad School.
Sun. January 10, 2016	Last day for a plan of study to be received by the PUWL Graduate School to graduate in May. (<u>MS</u> and <u>Ph.D.</u> students)
Mon. January 18, 2016	Last day to register and Drop/Add on-line via OneStart. Need to use paper Drop/Add forms after this date. (<u>MS</u> and <u>Ph.D.</u> students)
Wed. February 17, 2016	<ul style="list-style-type: none"> • Last day to declare candidacy for May 2016 graduation (<u>MS</u> and <u>Ph.D.</u> students) • Students must register for either CAND 99100 (class #25070 – if you plan to graduate in May 2016, or class #25071 if you plan to graduate in Aug. 2016), or CAND 99200 (class #24739), or CAND 99300 (class #24740). This is for both <u>MS</u> and <u>Ph.D.</u> students. Please see the attached document, "Grad CAND Course Descriptions" for more information. • <u>Ph.D.</u> students: last day to submit Form 380 to either Angel Campbell in EL 130 or Molly Rondeau in LD 222. (<i>Clin Psych Ph.D. and Earth Sci Ph.D. students do not need this form.</i>)
Fri. February 19, 2016	Thesis Format Pre-Check Workshop. Mandatory for both <u>MS</u> thesis students and <u>Ph.D.</u> students planning to graduate in Spring 2016 or Summer 2016. Students will need to register at Scigrad@iupui.edu . This event will be held in IT 252 from 11:30-1:00. Note this is a new room number from previous years.

Fri. March 4, 2016	Students enrolled in CAND 99200 or 99300 who have not completed their requirements by this date need to back enroll in a grad research course and pay a late fee. See the attached document, “Grad CAND Course Descriptions” for more information.
Fri. April 8, 2016	Last day for MS thesis students and Clin Psych Ph.D. students to have a format review of a thesis (<i>post-defense</i>) by the IUPUI Graduate Office. Before submitting/uploading a thesis, students are required to have at least one thesis review meeting with the IUPUI Graduate Office. To schedule a thesis review appointment, contact sllayton@iupui.edu . (<i>Note: although the Purdue calendar shows the Thesis Deposit Due Date as Fri. Apr. 29, the IUPUI Grad Office needs sufficient time to process all of the theses. We need to adhere to the IUPUI date shown.</i>)
Fri. April 22, 2016	<ul style="list-style-type: none"> • Signed candidate audit/certification forms for MS thesis students and Clin Psych Ph.D. students must be received by the IUPUI Graduate Office. • Final examination reports (GS Form7) for MS thesis students and Clin Psych Ph.D. students must be received by the IUPUI Grad Office. • Signed candidate audit/certification forms for Ph.D. students (<i>except Clin Psych Ph.D.</i>) must be received by the PUWL Graduate Office. • Final examination reports for Ph.D. students (<i>except Clin Psych PhD</i>) must be received by the PUWL Grad Office. (GS Form 11).
Fri. April 29, 2016	<ul style="list-style-type: none"> • Last day for MS thesis students and Clin Psych Ph.D. students to upload format-approved thesis document to Purdue via ProQuest. For information on thesis formatting and ProQuest, logon to: http://www.gradschool.purdue.edu/thesis.cfm. • Deadline for MS thesis students and Clin Psych Ph.D. students to receive thesis deposit receipt from the IUPUI Graduate Office. • Last Day for Ph.D. Dissertation Deposit at PUWL. Contact Anne Lacy at the Thesis/Dissertation Office in the Purdue Graduate School, (765) 494-3231; alacy@purdue.edu for information on the final deposit of the dissertation.
Mon. May 2, 2016	Last day for MS thesis students and all Ph.D. students to upload thesis documents via ScholarWorks to the IUPUI Library. For information on IUPUI Scholar Works, logon to: https://scholarworks.iupui.edu/ .

Sun. May 8, 2016	Official Graduation Date for both MS and Ph.D. students <i>(Note: this is based on the IUPUI calendar, and falls before the last day to submit grades.)</i>
Tues. May 10, 2016	<input type="checkbox"/> Last day to change an “I” or “R” to a letter grade. <input type="checkbox"/> Last day to submit Spring 2016 grades.